



# South Range Local Schools

*... a community centerpiece building on excellence*

11375 Columbiana-Canfield Road, Canfield, Ohio ~ 44406 ~ Phone: 330-549-5226 ~ Fax: 330-549-4740

Bethany A. Carlson, Superintendent ~ bcarlson@southrange.org \* Mario A. Nero Jr., Treasurer/CFO ~ mnero@southrange.org

Dear South Range Substitute Teacher Applicant:

In order for you to be put on the substitute teacher list, there are several items I will need from you.

These items are as follows:

- A current resume or a list of references
- A copy of your current Ohio teaching or Substitute license
- A current copy of your fingerprint report (FBI & BCII) - within the last year
- A completed substitute application filled out

Once these are on file, your application will be forwarded to the superintendent and put on the agenda for the next Board of Education Meeting for approval. Once approved, your name and phone number will be placed on the substitute teacher list.

Thank you for your interest in South Range Local Schools.

Sincerely yours,

Paula Lipke  
p.lipke@southrange.org  
EMIS Coordinator /Sup t. Secretary

**Board of Education**

**Brian Bagwell ~ Shelly Colucci ~ Elizabeth Johnson ~ Terri Lally ~ Amy White**

# Substitute Application

Received \_\_\_\_\_

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

High School Attended \_\_\_\_\_

Name City State Graduation Date

Undergraduate Degree: \_\_\_\_\_

Colleges Attended: Years Attended Degree Date of Degree

\_\_\_\_\_

\_\_\_\_\_

Certificate/License: Circle types you hold or for which you are eligible: Teaching or Substitute Teaching

Indicate subject areas listed on your certificates/license \_\_\_\_\_

Certificate /License Number \_\_\_\_\_ Date Issued \_\_\_\_\_

Have you previously substituted in the Mahoning County Schools? \_\_\_\_\_

If yes, please complete below:

School District and year(s) \_\_\_\_\_

School District and year(s) \_\_\_\_\_

Preferred Grades \_\_\_\_\_

Days Available \_\_\_\_\_

**Any person who knowingly makes a false statement is guilty of falsification under section 2921.12 of the Ohio Revised Code, which is a misdemeanor of the first degree.**