
**SOUTH RANGE LOCAL BOARD OF EDUCATION MINUTES
ORGANIZATIONAL MEETING – MONDAY, JANUARY 5, 2017**

APPOINTMENT OF A PRESIDENT PRO-TEMPORE

By acclamation the members of the Board named Mr. Ralph Wince to serve as President Pro-Tempore.

CALL TO ORDER AND ROLL CALL

The President Pro-Tempore called the meeting to order at 7:00 p.m. and directed the Treasurer/CFO to call the roll.

Roll Call

John Kuhns	Yes
Dale Murray	Yes
Amy White	Yes
Ralph Wince	Yes
Corey Yoakam	Yes

ELECTION OF A PRESIDENT

John Kuhns nominated by Amy White.

1-17 CLOSED NOMINATIONS

Mr. Yoakam moved to close nominations. Mr. Murray seconded the motion. All votes were yes.

The President Pro-Tempore declared that there being a single nomination, and nominations being closed, the Treasurer/CFO cast a unanimous ballot for the election of Mr. John Kuhns as President.

ELECTION OF A VICE PRESIDENT

Amy White nominated by John Kuhns.

2-17 CLOSED NOMINATIONS

Mr. Kuhns moved to close nominations. Mr. Murray seconded the motion. All votes were yes.

The President Pro-Tempore declared that there being a single nomination, and nominations being closed, the Treasurer/CFO cast a unanimous ballot for the election of Mrs. Amy White as Vice President.

OATH OF OFFICE

The Treasurer/CFO administered the oaths of office to the newly elected President and Vice President.

3-17 COMPENSATION FOR BOARD MEMBERS

Mr. Wince moved that the South Range Local Board of Education retain the practice of paying members \$125.00 per board meeting for 12 meetings per year and for the annual meeting of the Mahoning County Educational Service Center during 2017. Mr. Murray seconded the motion. All votes were yes.

4-17 SERVICE FUND FOR BOARD MEMBERS

Mrs. White moved that the South Range Local Board of Education establish a service fund for board members of \$5,000.00 per year. Mr. Yoakam seconded the motion. All votes were yes.

5-17 MEMBERSHIP IN OSBA

Mr. Murray moved that the South Range Local Board of Education renew its membership in the Ohio School Boards Association and in its Legal Assistance Fund. Mr. Wince seconded the motion. All votes were yes.

6-17 LIABILITY/PROPERTY & FLEET INSURANCE

Mr. Yoakam moved that the South Range Local Board of Education authorize the Treasurer/CFO to purchase liability property and fleet insurance for the board, its employees, volunteers and support organizations. Mrs. White seconded the motion. All votes were yes.

7-17 TREASURER PRO-TEMPORE

Mr. Murray moved that in the event that the Treasurer/CFO is absent from a meeting of the board, the board will choose one of its members to be Treasurer Pro-Tempore. Mr. Wince seconded the motion. All votes were yes.

8-16 REGULAR MEETING DATE/TIME/PLACE FOR 2016

Mrs. White moved that the South Range Local Board of Education hold its regular board meetings in 2017 on the Third Monday of each month at 7:00 p.m. The meetings shall be held at the South Range Local School's K-12 Complex. Mr. Yoakam seconded the motion. All votes were yes.

9-17 ADMINISTRATIVE MILEAGE

Mr. Wince moved that the South Range Local Board of Education approve administrative mileage at the rate set by the Internal Revenue Service for travel for school district business conducted by

school personnel and board members who use their own vehicles for such travel. Mileage reports must be approved by the Superintendent. Mr. Murray seconded the motion. All votes were yes.

10-17 COMPLIANCE OFFICER

Mrs. White moved that the South Range Local Board of Education appoint the Superintendent as the compliance officer for Title IX. Mr. Yoakam seconded the motion. All votes were yes.

11-17 STANDING AUTHORIZATIONS

Mr. Murray moved that the South Range Local Board of Education approve the following standing authorizations:

- A. The treasurer/CFO is authorized to secure advances from the county auditor when funds are available and payable to the school district.
- B. The treasurer/CFO is authorized to invest interim funds whenever funds are available.
- C. The superintendent and/or the treasurer/CFO be authorized to purchase the services of architects; attorneys; engineers or other professional consultants from the Ohio School Boards Association; NEOLA; the Buckeye Association of School Administrators; Balog, Steines, Hendricks & Manchester Architects, Ennis-Britton L.P.A., Squire, Patton & Boggs LLP., Smith, Peters & Kalail & Harrington, Hoppe & Mitchell, LTD. or other private consultants as may be necessary or useful to advise the board in matters of finance, personnel, contract development, insurance, computers, purchasing or any other legitimate matters affecting the board of education's concerns.
- D. The superintendent be designated the purchasing agent for the school district.
- E. The superintendent is authorized to employ such temporary personnel as may be needed for emergency situations or other persons on an ad hoc basis. Such employment shall be presented for approval by the board at its next regular meeting.
- F. The treasurer/CFO is authorized to pay all bills within the limits of the appropriations as bills are received and when the merchandise/service has been received in good condition and in a timely manner.
- G. The treasurer/CFO is authorized to borrow such funds as may be necessary to meet the expenses of the district, within the confines of Ohio law.
- H. The treasurer/CFO is empowered to sign payroll checks and board warrants.
- I. The school district shall continue participation in state and federal programs in which it is now participating. The board will accept and use federal funds distributed by the Ohio Department of Education in keeping with the district's Consolidated Application (CCIP) Title I- \$112,239.89; Title II A- \$37,934.80; IDEA-, \$235,803.77; Total CCIP, \$385,978.46. These funds will be used according to approved state and federal guidelines. This approval extends to modifications which may be made according to approved guidelines throughout the year in the funding, purpose or management of these programs. The superintendent is authorized to approve school district participation in other government programs, community programs, or privately sponsored programs as may be necessary or useful to the pupils, staff or other legitimate concerns of the board.

- J. The superintendent is authorized to approve the attendance of school employees, the treasurer/CFO and his own attendance at professional meetings.
- K. The board of education authorizes the superintendent or treasurer/CFO to request and use the services of either or both of these management services: The Office of School Management Assistance of the State Department of Education, The Management Advisory Service of the Office of David Yost, Auditor of State and other management services when they feel it is necessary or useful to do so.
- L. The superintendent is authorized to represent, speak for, and vote on behalf of the board in consortia in which it participates including ACCESS, The Mahoning County Health Insurance Consortium, Eastern Buckeye Athletic League (EBC), the Ohio Coalition for Equity and Adequacy of School Funding and other consortia or similar organizations or successor organizations to these listed.
- M. The superintendent is the designee of the board for appeals of suspensions of pupils by a principal.
- N. Administrative dues and fees encumbered, other than personal licensure which are specific to employment at the South Range Local School District shall be paid by the board of education
- O. The Treasurer/CFO to manage the currently established petty cash accounts in accordance with the South Range Board of Education policy number 6625.
- P. Declares as a matter of policy that purchasing coffee, meals, refreshments and other amenities for officers, guests and employees furthers a public function as long as they are provided in conjunction with a legitimate public activity and such provision is not manifestly arbitrary or unreasonable and the board further declares that providing alcoholic beverages is categorically not for a public purpose and shall not be provided at public expense.

Mr. Wince seconded the motion. All votes were yes.

12-17 ADJOURNMENT

Mr. Yoakam moved that the South Range Local Board of Education adjourn the meeting. Mrs. White seconded the motion. All votes were yes.

John Kuhns, Board President

James R. Phillips, Treasurer/CFO